



**FREEPORT AREA SCHOOL DISTRICT**  
**Freeport, Pennsylvania**

**BOARD OF SCHOOL DIRECTORS**  
**REGULAR MEETING AGENDA**

**Thursday, December 8, 2022, at 7:30 pm**

Attachment

**1. CALL TO ORDER BY THE BOARD PRESIDENT**

- a. Action on appointing Bradley Walker and Larry Robb to serve as temporary Board Secretary for this Regular Meeting.

- b. Roll Call:

Melanie K. Bollinger	Christine F. Davies
John K. Haven	Michael J. Huth
Frank C. Prazenica, Jr.	Gary L. Risch, Jr.
Gregory Selinger	Adam M. Toncini
Melanie A. Zembrzuski	

Student School Board Members:

Ava R. Soillis	Elise C. Whitlinger
Crystal A. Zembrzuski	Madalin E. Burnheimer
Kodi E. Esau	Anne V. Lindsay

- c. Pledge of Allegiance
- d. Welcome to the Public

***Meeting participants are reminded to please silence their mobile devices.***

Public Comment

*Comments from the public on any agenda items will be presented at this time under the direction of the Board President. Board Policy No. 903 provides that individual public comment shall not exceed five (5) minutes and the portion of the meeting during which the public is invited to speak shall not exceed 30 minutes. Completed Public Participation forms will be collected as required by Policy 903.*

*Attachment***2. REPORTS**

- a. Minutes of the Special Meeting held on November 3, 2022 Tab A
- b. Minutes of the Regular Meeting held on November 10, 2022 Tab B
- c. Secretary's Meeting Report Tab C
- d. Administration Reports
- e. President's Report
- f. Lenape Technical School Report
- g. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report
- h. Committees Report
- i. Legislative Report
- j. Freeport Area School District Foundation Report
- k. Student School Board Members Reports

**3. PERSONNEL**

- a. Action on accepting the resignation of Michael D. Cicolini, Jr., full time Custodian, effective November 18, 2022. Tab D
- b. Action on accepting the resignation of Kimberly L. Grech, part-time Cafeteria Worker, effective December 2, 2022. Tab E
- c. Action on accepting the resignation of Kelly M. Wesolosky, part-time Cafeteria Worker, effective December 23, 2022. Tab F
- d. Action on approving the request of Employee No. 1188 for Family and Medical Leave Act (FMLA) Leave.
- e. [Action on approving the request of Employee No. 2373 for Unpaid Leave.](#)

*Attachment*Tab G

- f. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's Athletics Programs during the 2022-2023 school year, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements.
- g. Action on amending the compensation plans for School Administrators and Administrative Support Employees concerning life insurance, at Appendix A, Section 4 of each plan, to add the provision that "The employee shall have the right to purchase an equal amount of the same coverage at his/her own expense providing that the rules and regulations of the insurance carrier are met."

#### **4. CURRICULUM AND TECHNOLOGY**

#### **5. ATHLETICS AND ACTIVITIES**

#### **6. POLICY**

#### **7. OTHER BUSINESS**

- a. Action on approving Adam M. Toncini to serve on the Lenape Technical School Joint Operating Committee (JOC) as an alternate District representative for a 3-year term ending December, 2025.

*Attachment*

- b. Action on approving the attached contract with The Watson Institute for education services to be provided to a resident student in accordance with the student's IEP during the 2022-2023 school year, effective [retroactively](#) to November 29, 2022, at an annual cost of \$53,223 prorated for days enrolled. [Tab H](#)
- c. Action on approving the attached Service Contract with ABB Inc. for backup electrical equipment maintenance services at the Freeport Area Middle School, to be provided from January 14, 2023 through January 13, 2024 at a cost to the District of \$1,768. [Tab I](#)
- d. Action on approving the attached Homestead/Farmstead Contract with Government Software Services, Inc., for data processing services to be provided during the 2022-2023 fiscal year, at a cost of \$0.35 for each mailer prepared and \$100 for each pdf emailed. [Tab J](#)
- e. Action on approving the District's 2022-2023 membership in the ABC CREATE (Alle-Kiski Best Practices Collaborative Community Robotics Education and Technology Empowerment) Program, at a cost of \$2,500 to be paid out of grant funding. [Tab K](#)
- f. Action on approving the renewal of the District's annual membership in the Alle-Kiski Strong Chamber for 2023, at a cost of \$250. [Tab L](#)
- g. [Action on accepting the DonorsChoose.org donation for the Buffalo Elementary School Project: "Second Grade Superstar Prizes" described on the attachment \(Total Project Cost \\$203.34\).](#) [Tab M](#)
- h. [Action on accepting the DonorsChoose.org donation for the Buffalo Elementary School Project: "Liven Up the Lesson Plans" described on the attachment \(Total Project Cost \\$233\).](#) [Tab N](#)

*Attachment*

- i. Action on approving a consultant agreement with Bradley T. Walker to provide financial management services, as needed and as scheduled by the Superintendent, at an hourly rate of \$60, pending the appointment of a successor person or entity to provide business manager functions, effective January 1, 2023, and ending not later than June 30, 2023.  
**[READ IN ITEM]**
- j. Action on accepting the attached proposal from Andrew M. Smith, dba Hooch Excavation, for snow removal services to be provided during the 2022-2023 school year, for the fees listed on the proposal.  
**[READ IN ITEM]** *FYI*
- k. Action on accepting the attached proposal from Mailki Mechanical Snow & Ice Management, for snow removal services to be provided during the 2022-2023 school year, for the fees listed on the proposal.  
**[READ IN ITEM]** *FYI*

## **8. FINANCE**

### Business Manager's report

[Tab O](#)

- a. Action on approving the November financial reports as listed:

[Tab P](#)

- General Fund Reports
- Capital Projects Fund Reports
- Debt Service Fund Reports
- Food Service Fund Reports
- Athletics Reports
- Slivan Scholarship Fund Report
- Student Activity Fund Reports
- Investment Report
- Treasurer's Report

*Attachment*

- b. Action on approving November payments in the amount of \$1,461,326.51 as listed:

[Tab Q](#)

General Fund Payments	\$1,359,362.70
Athletic Payments	\$1,450.00
Capital Projects Fund Payments	\$0.00
Debt Service Fund Payments	\$58,652.36
Food Service Fund Payments	\$41,861.45

- c. Action on approving the attached list of budgetary transfers.

[Tab R](#)

- d. Action on authorizing Administration to enter into joint purchasing agreements with other school districts or intermediate units in Pennsylvania for purchases for the 2023-2024 school year and on approving the attached resolution authorizing Administration to enter into the Allegheny Intermediate Unit's joint purchasing program.

[Tab S](#)

## 9. **NEXT MEETING**

**Regular Meeting** – Wednesday, January 18, 2023, at 7:30 pm

### Concerns or Comments from Board Members

### Concerns or Comments from the Public

*Comments from the public on any non-agenda items will be presented at this time under the direction of the Board President. Completed Public Participation forms will be collected as required by Board Policy 903.*

## 10. **ADJOURNMENT**